



**MINUTES OF THE 29<sup>TH</sup> MEETING OF THE MULTI-STAKEHOLDER GROUP (MSG) OF THE UGANDA EXTRACTIVE INDUSTRIES TRANSPARENCY INITIATIVE (UGEITI) HELD ON THURSDAY, 28<sup>TH</sup> SEPTEMBER 2023 AT THE IMPERIAL ROYALE HOTEL, KAMPALA.**

**Attendance List**

No.	Name	Institution
<b>GOVERNMENT</b>		
1.	Mr. Moses Kaggwa	Ministry of Finance, Planning & Economic Development <b>(Chair)</b>
2.	Mr. Clovice Bright Irumba	Petroleum Authority of Uganda (PAU)
3.	Eng. Timothy Tibesigwa	Ministry of Works and Transport (MWT)
4.	Mr. David Sebagala	Ministry of Energy & Mineral Development (MEMD)
5.	Mr. Robert Tugume	Ministry of Energy & Mineral Development (MEMD)
6.	Mr. Philip Andrew Wabulya	Bank of Uganda (BOU) <i>via zoom</i>
7.	Mr. Joseph Kyeyune	Uganda Revenue Authority (URA) <i>via zoom</i>
<b>CIVIL SOCIETY ORGANISATIONS</b>		
8.	Mr. Paul Mulindwa	Kitara Civil Society Organization Network (KCSO)
9.	Ms. Regina Navuga	Southern and Eastern Africa Trade, Information and Negotiations Institute (SEATINI)
10.	Mr. Sam Mucunguzi	Citizens' Concern Africa
11.	Mr. Paul Twebaze	Pro-Biodiversity Conservationists in Uganda
<b>INDUSTRY</b>		
12.	Mr. Noah Obad	Oranto Petroleum Limited
13.	Mr. Mathias Ssenkaali	Oranto Petroleum Limited
14.	Mr. Kenneth Asiimwe	Uganda Chamber of Mines and Petroleum (UCMP)
15.	Ms. Phionah Nakitende	CNOOC Uganda Limited
16.	Ms. Emilly Nakamya	Uganda National Oil Company (UNOC) <b>(Co-Chair)</b>
<b>OBSERVERS</b>		
17.	Ms. Magdalene Babirye	Office of the Auditor General (OAG)
18.	Mr. Frank Byaruhanga	Office of the Auditor General (OAG)
19.	Mr. Robert Muhumuza	Office of the Auditor General (OAG)
20.	Ms. Emilyn Kemanzi	Office of the Auditor General (OAG)
21.	Ms. Victoria K. Nakatudde	Ministry of Water and Environment (MWE)
<b>UGEITI</b>		
22.	Ms. Gloria Mugambe	Head of Secretariat <b>(Secretary)</b>
23.	Mr. Kanakulya Edwin Kavuma	Compliance Officer
24.	Ms. Bronia Arinda	Data Management Assistant
25.	Mr. Dan Denis Agaba	Statistician
26.	Mr. Francis Garvin Okello	Administration Officer
27.	Mr. Edgar Mutungi	Finance Officer
28.	Ms. Stellan Anyait	Secretary
29.	Mr. Abbey Gitta	Research Officer
30.	Mr. Ignatius Ariho	Information Technology Assistant
31.	Ms. Susan Acom	Office Assistant

32.	Ms. Betty Kisakye	Administrative Assistant
33.	Ms. Gertrude Angom	Monitoring & Evaluation Officer
34	Ms. Linda Stacy Nalumu	Communications Assistant
35	Mr. Gordon Muhereza	Office Assistant
<b>MEMBERS ABSENT WITH APOLOGY</b>		
1.	Mr. Siragi Magara	Oxfam In Uganda
2.	Ms. Jennifer Hinton	Uganda Chamber of Mines and Petroleum (UCMP)
3.	Ms. Margaret Lomoyang	Karamoja Women's Umbrella Organisation
4.	Mr. Saul Ongaria	National Coordinator - UGEITI

## **AGENDA**

1. Welcome and Introductions.
2. Communication from the Chairperson.
3. Review and adoption of minutes for the 28<sup>th</sup> MSG meeting.
4. Review and Approval of the Validation Templates.
5. Consideration of the Open Data Policy.
6. Way Forward

### **MIN 1.0: WELCOME AND INTRODUCTIONS**

- 1.1 The MSG Chairperson, Mr. Moses Kaggwa called the meeting to order at 10:11 a.m. He welcomed everyone to the meeting and thanked them for honouring their invitations to attend the meeting.
- 1.2 The meeting agenda was adopted.

### **MIN 2.0: COMMUNICATION FROM THE CHAIRPERSON**

- 2.1 The Chairperson made the opening remarks as appended in *Annex A*. He thanked the MSG for their continued participation and dedication towards EITI implementation. He made the following highlights:
  - a) The approved work plan for the FY 2023/2024 had been finalised and was now available on the UGEITI website.
  - b) The MSG had successfully launched the second Uganda EITI report for the financial year FY 2020/2021 on 15<sup>th</sup> September 2023. He encouraged the MSG to ensure widespread dissemination and accessibility of the report to all stakeholders.
  - c) Uganda's inaugural validation exercise is scheduled to begin on 1<sup>st</sup> October 2023. He urged all stakeholders to collaborate with the validators, who were set to arrive in Uganda for this assignment from 4<sup>th</sup> to 8<sup>th</sup> December, 2023.
- 2.2 The main purpose of this meeting was to finalise and formally approve the validation templates for final submission to the EITI International Secretariat, ensuring compliance with the deadline of 30<sup>th</sup> September 2023.

*At this juncture, the substantive Chairperson had to depart from the meeting to attend to another official commitment. Ms. Emilly Nakamya, a representative from the Industry Constituency, was nominated to preside over the proceedings for the remainder of the meeting.*

### **MIN 3.0: REVIEW OF MINUTES OF THE PREVIOUS MEETING**

3.1 The Minutes of the 28<sup>th</sup> MSG meeting that was held on Thursday, 31<sup>st</sup> August 2023 were reviewed and adopted as a true record of the proceedings of that meeting.

#### 3.2 Matters Arising:

- a) Under Minute 7.2 f), the discussion on the list of stakeholders to be involved during the validation process was deferred to the subsequent MSG meeting. The MSG emphasised the importance of engaging stakeholders who were familiar with the EITI process in Uganda. They recommended that the Secretariat circulate the list of stakeholders for members to assess and provide feedback before the forthcoming meeting. Sensitization efforts aimed at preparing institutions and stakeholders for the upcoming validation exercise would commence once the MSG had an approved list of stakeholders.
- b) Under Minute 7.2 i), the meeting was informed that the Ministry of Energy and Mineral Development (MEMD) had established a committee to furnish the Permanent Secretary with an analysis of the pros and cons associated with the disclosure of production sharing agreements (PSA) contracts. The MSG representative from MEMD assured the MSG that they would present a proposed course of action on this matter within three weeks.
- c) In relation to disclosure of contracts, a representative from the Petroleum Authority of Uganda stated that the Cabinet had assented to contract disclosure as part of their endorsement of Uganda's EITI membership application in 2019. Contract disclosure was an integral part of the commitment to enhance transparency and accountability within the extractive sector. He committed to documenting Uganda's current status with respect to contract disclosure. This document would also be used to remind key stakeholders of Uganda's firm commitment to EITI implementation, and support the progress towards contract disclosure.

### **MIN 4.0: REVIEW AND APPROVAL OF THE VALIDATION TEMPLATES.**

4.1 The Head of Secretariat led the presentation on the stakeholder template attached as *Annex B*. There were three validation templates namely; Stakeholder engagement, Impact and Outcomes and the Transparency template. The Stakeholder template was the most important template because it depicted MSG ownership, consultation, sensitization and awareness raising.

#### 4.2 Stakeholder Templates

She shared a brief analysis of the stakeholder templates as follows:

- a) The civil society constituency had well-defined processes and documentation practices in place. This was beneficial for transparency and accountability as it ensured that all relevant information regarding MSG processes and engagements with wider stakeholders was properly recorded and accessible online. It also highlighted their commitment to the use of EITI data, which is a key aspect of EITI implementation.
- b) On the other hand, the templates for the Government and Industry constituencies demonstrated the paucity of documentation on engagements undertaken with wider stakeholders. Secondly, the framework for the processes undertaken for the nomination of members to the MSG, specifically for the industry constituency, did not reflect consultation with the wider constituency. She emphasised the importance of coordination, documentation and record keeping in the context of MSG processes in these two constituencies. Members proposed that for future selection of MSG members, the Secretariat should facilitate constituency-wide discussions and consultations to ensure inclusivity of all stakeholders.
- c) She highlighted section 16 in the CSO stakeholder template that discussed obstacles faced by the wider CSO constituency in carrying their activities across the country due to the stringent NGO Act 2016 and NGO regulations 2017, which require NGOs to obtain written approval from the districts before operating in the area, yet they were already licensed to operate nationally. She noted that it was important for all members to be aware of this section. In response, the MSG members expressed concern with the civil society constituency's utilisation of the EITI validation platform to highlight constraints affecting the broader civil society community in Uganda. They noted that the civil society organisations (CSOs) conducted EITI-related activities without hindrance throughout the country. However, it was agreed that these were the independent views of the constituency, and that it was their right to express them as they saw fit.

#### 4.3 Review of the Validation Templates.

The MSG then jointly reviewed all three stakeholder templates for each constituency (attached as *Annex C*).

#### 4.4 MSG Resolution:

- a) For future selection of MSG members, the Secretariat should facilitate constituency-wide discussions and consultations to ensure inclusivity of all stakeholders.

- b) The MSG members of each individual constituency approved their stakeholder templates and authorised the Secretariat to publish and submit the templates to the EITI International Secretariat.
- c) The MSG also approved the Impact and Outcomes template and the Transparency template for publication and further submission to the EITI International Secretariat.

#### **MIN 5.0: CONSIDERATION OF THE OPEN DATA POLICY.**

5.1 The presentation on the Open Data Policy attached as *Annex D* was made by the Data Management Assistant. She highlighted the following:

- a) The Open Data is data that can be freely used, re-used and redistributed by anyone. This policy provides a framework for opening up access to government data. The EITI Standard requires implementing countries to adopt national open data policies – so as to publish data that is freely accessible, timely, comprehensive, reliable, and that contributes to public debate. The policy is covered under EITI Requirements 4.8 – Data timeliness, 4.9 – Data quality and assurance, 7.1 – Public debate and 7.2 – Data accessibility and open data.
- b) Recommendations from the first and second reports indicated the need for mainstreaming and systematic disclosure of EITI data. The MSG was encouraged to put in place a roadmap for the implementation of an open data platform that centralises all EITI data.
- c) The main objective of the open data policy is to improve transparency of government and extractive activities and increase awareness about how the countries' natural resources are governed.

5.2 The MSG advised the Secretariat to circulate the draft Open Data Policy for further scrutiny and feedback prior to its reconsideration for approval.

#### **MIN 6.0: WAY FORWARD**

6.1 The MSG resolved as follows:

- a) Mr. David Sebagala will be included as a member of the Validation Committee.
- b) Circulate to the MSG the draft list of stakeholders to be engaged during the validation process.
- c) MSG to revert to the Secretariat with their comments on the list of stakeholders. A consolidated list would be reviewed at the next MSG meeting.

- d) The MSG approved the three Validation Templates and authorised the Secretariat to upload them on the UGEITI website.
- e) Circulate to the MSG the draft Open Data Policy for their comments.
- f) MSG to revert to the Secretariat with their comments on the Open Data Policy.

6.2 The Chair adjourned the meeting at 1:23 p.m.

## ACTION MATRIX

Min No.	Action Point	Resp. Inst./Individual	Timeline	Action Update
3.2 b)	MEMD to revert to MSG with feedback on status of follow with the PS regarding the proposed meeting on contract disclosure	MSG members/ MEMD	Immediate	Still awaiting feedback from MEMD MSG members
3.2 c)	Prepare a write-up on the status of Contract Disclosure in the Petroleum Sector of Uganda	UGEITI / PAU	Immediate	A draft has been prepared and will be shared with the MSG by 10 <sup>th</sup> November 2023
4.4 a)	For future selection of MSG members, the Secretariat should facilitate constituency-wide discussions and consultations to ensure inclusivity of all stakeholders	Secretariat	Continuous	Secretariat aware and monitoring constituency engagements and consultations
6.1 b)	Circulate to the MSG the draft list of stakeholders to be engaged during the validation process.	Secretariat	Immediate	Done. Circulated to MSG on 24 <sup>th</sup> October 2023
6.1 c)	Provide comments on the list of stakeholders to be engaged during the validation process. A consolidated list would be reviewed at the next MSG meeting.	MSG	31/10/23	A consolidated list with the MSG's input was re-shared on 24 <sup>th</sup> October 2023 and was approved on-line by the MSG.
6.1 d)	Upload the approved Validation Templates on the UGEITI website.	Secretariat	01/10/23	Done
6.1 e)	Circulate the draft Open Data Policy for MSG comments and input.	Secretariat	Immediate	Done. Circulated to MSG on 17 <sup>th</sup> October 2023
6.1 f)	Provide comments on the Open Data Policy.	MSG	Immediate	Comments received from the Government constituency. The policy will be reviewed and finalised at the 30 <sup>th</sup> MSG meeting

**Signed:**

Chair: Emulij Nakamya 

Date: 21/Nov/2023

Secretary G. Mugerwa

Date: 16<sup>th</sup> November 2023