



Uganda Extractive Industries Transparency Initiative

MINUTES OF THE 28TH MEETING OF THE MULTI-STAKEHOLDER GROUP OF THE UGANDA EXTRACTIVE INDUSTRIES TRANSPARENCY INITIATIVE HELD ON THURSDAY, 31ST AUGUST 2023 AT THE IMPERIAL ROYALE HOTEL, KAMPALA.

Attendance List

No.	Name	Institution
GOVERNMENT		
1.	Mr. Robert Tugume	Ministry of Energy & Mineral Development (MEMD) (Chair)
2.	Mr. Clovice Bright Irumba	Petroleum Authority of Uganda (PAU)
3.	Mr. John Kennedy Okewling	Ministry of Energy & Mineral Development (MEMD)
4.	Mr. Francis Elungat	Ministry of Energy & Mineral Development (MEMD)
5.	Mr. Joseph Kyeyune	Uganda Revenue Authority (URA)
6.	Mr. Philip Andrew Wabulya	Bank of Uganda (BOU)
7.	Mr. Anthony Okello	Ministry of Finance, Planning & Economic Development (MOFPED)
8.	Ms. Sophie Luwano	Ministry of Water and Environment (MWE)
9.	Eng. Timothy Tibesigwa	Ministry of Works and Transport (MWT)
CIVIL SOCIETY ORGANISATIONS		
10.	Mr. Siragi Magara Luyima	Oxfam Uganda
11.	Mr. Onesmus Mugenyi	Advocates Coalition for Development and Environment (ACODE)
12.	Mr. Sam Mucunguzi	Citizens' Concern Africa
13.	Mr. Paul Twebaze	Pro-Biodiversity Conservationists in Uganda
14.	Mr. Gard Benda	World Voices Uganda
INDUSTRY		
15.	Mr. Noah Obad	Oranto Petroleum Limited
16.	Ms. Emilly Nakamya	Uganda National Oil Company (UNOC)
17.	Dr. Elly Karuhanga	Uganda Chamber of Mines and Petroleum (UCMP)
18.	Mr. Humphrey Asiimwe	Uganda Chamber of Mines and Petroleum (UCMP)
19.	Phionah Nakitende	CNOOC Uganda Limited
OBSERVERS		
20.	Ms. Magdalene Babirye	Office of the Auditor General (OAG)
21.	Mr. Robert Muhumuza	Office of the Auditor General (OAG)
22.	Mr. Akatuhurira Oscar	Pro-Biodiversity Conservationists in Uganda
23.	Ms. Victoria Kinobe Nakatudde	Ministry of Water and Environment (MWE)
24.	Mr. Kenneth Asiimwe	Uganda Chamber of Mines and Petroleum (UCMP)
25.	Ms. Patricia Opoka	Uganda Registration Services Bureau (URSB)
26.	Eng. Oscar Olaro	National Planning Authority (NPA)
UGEITI		
27.	Mr. Saul Ongaria	National Coordinator (Secretary)
28.	Ms. Gillian Lawino	Technical Support Officer
29.	Ms. Gloria Mugambe	Head of Secretariat

30.	Mr. Kanakulya Edwin Kavuma	Compliance Officer
31.	Ms. Bronia Arinda	Data Management Assistant
32.	Mr. Dan Denis Agaba	Statistician
33.	Mr. Francis Garvin Okello	Administration Officer
34.	Mr. Edgar Mutungi	Finance Officer
35.	Ms. Stellah Anyait	Secretary
36.	Mr. Abbey Gitta	Research Officer
37.	Mr. Ignatius Ariho	Information Technology Assistant
38.	Ms. Betty Kisakye	Administrative Assistant
39.	Ms. Gertrude Angom	Monitoring & Evaluation Officer
MEMBERS ABSENT WITH APOLOGY		
1.	Mr. Jonan Kandwanaho	National Planning Authority
2.	Mr. Faustine Mugisha	TotalEnergies EP Uganda
3.	Ms. Gloria Akatuhurira	Uganda Revenue Authority (URA)
4.	Mr. Emmanuel Kibirige	Uganda Association of Artisanal and Small-Scale Miners (UGAASM)

AGENDA

1. Welcome and Introductions.
2. Communication from the Chairperson.
3. Review and adoption of minutes for the 27th MSG meeting.
4. Approval of the draft Work Plan 2023/2024 prepared by the MSG sub-committee.
5. Review of the EITI Gap Analysis Report.
6. Consideration of the Validation Schedule.
7. Way forward.

MIN 1.0: WELCOME AND INTRODUCTIONS

- 1.1 The National Coordinator called the meeting to order at 09:50 a.m. He welcomed everyone to the meeting and requested all the members to introduce themselves. He notified the meeting that the substantive MSG Chairperson was attending another official engagement and that he would join the meeting later. A Government Representative was nominated to chair the meeting.
- 1.2 The meeting agenda was adopted.

MIN 2.0: COMMUNICATION FROM THE CHAIRPERSON

- 2.1 The Chair welcomed members to the meeting and made the following key remarks:
 - a) The main purpose of the meeting was to approve the 2023/2024 work plan which aimed at addressing among others the recommendations from the second EITI report.
 - b) The second EITI report FY 2020/2021 had been published and a press conference was held on 10th August 2023 to inform the public about the findings of the report.
 - c) Various civil society organizations had supported efforts for dissemination of the findings of the second EITI report through radio talk shows, newspaper publications, and engagements in the Albertine

region. The Chair emphasized the need for stakeholders to hold more engagements for effective EITI implementation.

- d) The official launch of the second report was scheduled to take place on 15th September 2023 at the Sheraton Hotel, Kampala. The event would be graced by Hon. Haruna Kasolo and Hon. Peter Lokeris as well as other important government officials from the relevant ministries. All members were urged to attend.
- e) The Validation exercise was set to begin on 1st October 2023, to assess Uganda's progress against the requirements of the EITI Standard.
- f) Some MSG members were participating in a sensitization workshop on the legal and mining regime organized by DGSM.

2.2 Reactions from Members

- a) A member from the Government constituency emphasized the need for UGEITI to prepare a Cabinet Information Paper to appraise Cabinet on the progress and challenges encountered during EITI implementation in Uganda.
- b) A member from civil society suggested including the concerns raised by miners during the private sector engagement held in July 2023 in the Cabinet Information Paper. Another member then recommended that each constituency needed to prepare its own set of issues identified, which could later be consolidated by the MSG into a single Cabinet Information Paper.
- c) However, members reached a resolution to prepare two separate Cabinet documents:
 - The first would be the Cabinet Information Paper to highlight the progress and challenges of EITI implementation. This would be prepared prior to the launch of the second EITI report.
 - The second would be the Cabinet Memorandum to capture the issues raised by each constituency within the MSG. This would be prepared after the validation process.
- d) In addition, a member from the Government constituency suggested that UGEITI should prepare a statement on EITI for inclusion in the Budget Strategy for FY 2024/2025, that would be read during the National Budget Conference scheduled for 14th September 2023.

MIN 3.0: REVIEW OF MINUTES OF THE PREVIOUS MEETING

3.1 The Chairperson led the review of the minutes of the 27th MSG meeting, which were adopted as a true record of the proceedings of the meeting.

3.2 Matters Arising from the 27th MSG meeting.

- a) With reference to Minute 4.1b), the Secretariat informed the MSG that measures had been taken to rectify Table 48, Page 107 in the second EITI report. The Secretariat was currently engaging with the International Secretariat with the aim of publishing a revised version. The primary objective behind this endeavour was to ensure that

accurate information was shared with the public throughout the dissemination process.

- b) Regarding the submission of Certified Reporting Templates and Audited Financial Statements, the MSG recommended that the letters to the reporting entities addressing the recommendations in the Second Report be sent ahead of the official launch of the report. This proactive measure would serve to provide the reporting entities with advance notice and insight into the implications for EITI implementation.
- c) The National Coordinator informed the meeting that the Natural Resource Governance Institute (NRGI) was unable to present due to other commitments on the same date. The presentation from NRGI would be rescheduled to another date.

MIN 4.0: APPROVAL OF THE DRAFT WORK PLAN 2023/2024 PREPARED BY THE MSG SUB-COMMITTEE.

4.1 The National Coordinator reminded members that the draft work plan had previously been introduced and discussed during two prior engagements: First, on 1st June 2023 in Jinja and subsequently on 27th July 2023 at the Skys Hotel. During the latter meeting, members were designated to serve on the work plan committee and tasked with reviewing and incorporating the MSG's recommendations into the draft work plan before final approval. The committee members appointed for this purpose were:

- a) Mr. Robert Tugume, Government representative.
- b) Mr. Siragi Magara, Civil Society representative and,
- c) Mr. Kenneth Asimwe, Industry representative.

4.2 The meeting was informed that the Committee convened and successfully incorporated the proposals by the MSG on 2nd August 2023. Subsequently, this revised draft was shared with all the members on 4th August 2023, for their review and feedback to facilitate broader consultations within their respective constituencies.

4.3 Reactions from Members

- a) A representative from the civil society constituency informed the meeting that their constituency had discussed and reviewed the draft five-year UGEITI Theory of Change. It was expected that the first-year activities of the draft document would communicate with the activities of the work plan FY 2023/2024. Furthermore, it was proposed that work plan should include activities on energy transition. He also stressed the importance of rephrasing the wording in the "Outcomes" column for sections 1.1 and 1.2 of the work plan to read "Enhanced stakeholder awareness and participation."

- b) A member proposed to include a column for “indicators” before the column of "Outputs" for effective evaluation of the work plan. The meeting resolved to maintain the structure of the work plan since the indicators would be captured in the Monitoring and Evaluation Framework. It was however agreed that the columns of Outputs and Outcomes be improved.
- c) A representative from the Government constituency reiterated the need for incorporating the environmental impact of extractive activities in local communities into the work plan. He stated that it was important to hold companies accountable for environmental damage which would be essential for strengthening mitigation efforts.
- d) The National Coordinator informed the meeting that the International Secretariat had made arrangements for building capacity of EITI countries on the new Standard. He mentioned that online sessions would be organized to discuss the integration of climate change, energy transition, and other new requirements into the EITI reporting framework for implementing countries.
- e) A representative from the Office of the Auditor General (OAG) requested that the MSG considers timing the certification of Government Reporting Templates to the period between January and March of every year because this was the period when the OAG was less occupied.

4.4 Approval of the Work Plan FY 2023/2024

The MSG unanimously approved the Work Plan FY 2023/2024 subject to the amendments provided during the meeting.

MIN 5.0: REVIEW OF THE EITI GAP ANALYSIS REPORT

- 5.1 The National Coordinator informed the meeting that the International Secretariat had produced a Gaps Analysis Report using the completed Validation templates and Uganda's second EITI report. This report described the areas where Uganda exhibited shortcomings in its adherence to the EITI standard.
- 5.2 He emphasized the significance of demonstrating tangible progress in addressing the concerns highlighted in the report, especially with the impending commencement of the validation process scheduled for October 2023. It was expected that Uganda would proactively address the issues raised in the report through an addendum to the Second Report. This approach was deemed vital for improving Uganda's performance during the validation process.
- 5.3 The presentation attached as **Annex B** was made by the Finance Officer. The key highlights of the EITI Gap Analysis report included the following:

- a) Persistent challenges in locating GIS coordinates and license application dates within the Mining Cadastre and Petroleum Register.
- b) The absence of references to the Public Finance Management (Amendments) Act, 2022 in the second report, particularly regarding the retention of proceeds for funding investments and UNOC's participating interests, which did not provide full regulatory clarity.
- c) The absence of an Open Data Policy. In response, the Secretariat stated that a draft had been prepared and shared with the International Secretariat for their comments and feedback before submission to the MSG for approval.
- d) Insufficient information on how the MSG gathered input from wider constituencies regarding the EITI work plan, report, and annual progress report.
- e) Lack of clarity in the stakeholder engagement template concerning industry MSG members' collaboration with their broader constituency. The Secretariat committed to providing additional insights for the industry constituency.
- f) Unclear procedures for monitoring the work plan activities during implementation and consultations with key stakeholders during its development.
- g) The absence of evidence regarding the utilization of EITI data by the media, the wider public for research and advocacy purposes, and a lack of communication regarding data usage for various groups in the outcome and impact template. The Secretariat pledged to provide evidence in the Validation Templates, and stated that plans for monitoring and evaluation were in place for the next work plan.

5.4 Reactions from Members

- a) The representative from the civil society constituency stated that even if it had not been explicitly indicated in the report, ample evidence was available to show utilization of EITI data for raising awareness and engaging a broader range of stakeholders on EITI implementation. Various resources such as weblinks, photos, newspaper articles, videos, and reports would be incorporated into the stakeholder validation template to substantiate this claim.
- b) A representative from the Government constituency explained that the coordinates for each license were available on the Mining Cadastre, and DGSM had provided guidance to the Independent Administrator on how to access this information. He affirmed that other anomalies within the mining sector would be rectified in the addendum that would be prepared for the validation process.
- c) He informed the meeting that DGSM had organized a sensitization workshop on the legal and licensing regime of the mining sector. It was taking place co-currently with the MSG meeting and he was expected to return for a presentation.

At this workshop, DGSM had observed that royalties were not consistently transferred to the grassroots communities at the district level. Fortunately, Bank of Uganda had shared with DGSM the payment evidence to the districts. To address this issue, DGSM committed to improving communication with stakeholders by publishing remittance information on their websites for all future transactions.

- d) A representative from the civil society commended the Secretariat for participating in the sensitization workshop organized by DGSM. He noted that the lively discussions indicated that EITI implementation was generating meaningful impact and driving positive change in Uganda's extractive sector.
- e) The Chairperson urged the members to respond to a call from the Secretariat for information regarding the gaps identified for purposes of Validation.

MIN 6.0: CONSIDERATION OF THE VALIDATION SCHEDULE.

6.1 The presentation on the Validation schedule was made by the Secretariat and is attached as **Annex C**.

6.2 Reactions from Members

- a) The Chair requested the Secretariat to share both the Validation Schedule and the comprehensive list of stakeholders who would be contacted by the International Secretariat as part of the validation exercise.
- b) The representative from the Government constituency advised the Secretariat to organise sensitization exercises with relevant institutions and stakeholders to prepare them for Validation.

MIN 7.0: WAY FORWARD

7.1 The MSG resolved as follows:

- a) Prepare a Cabinet Information Paper on the progress made and challenges of EITI implementation.
- b) Prepare a Cabinet Memorandum to capture the issues raised by each constituency within the MSG.
- c) Prepare a statement on EITI for inclusion in the Budget Strategy for FY 2024/2025.
- d) Adopt the Work Plan FY 2023/2024 subject to the amendments provided during the meeting.
- e) Circulate the Validation Schedule to members.
- f) Prepare and circulate a list of stakeholders expected to be engaged during the Validation process.
- g) Engage with various institutions to provide feedback on the Gaps Analysis Report.

- h) Organize sensitization engagements to prepare institutions and stakeholders for the upcoming Validation exercise.
- i) MEMD representatives to follow up a meeting with the Minister on contract disclosure.

7.2 The Chair thanked members for their active participation and contribution during the meeting. He adjourned the meeting at 1:40 p.m.

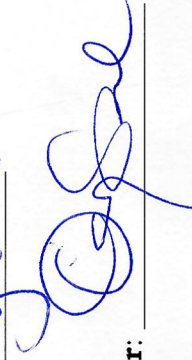
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ACTION MATRIX

Min No.	Action Point	Resp. Inst./Individual	Timeline	Action Update
3.2b)	The letters to the reporting entities addressing the recommendations in the Second Report be sent ahead of the official launch of the report.	Secretariat	15/09/2023	A draft has been prepared that is pending approval for sign off.
7.2 a)	Prepare a Cabinet Information Paper on the progress made and challenges of EITI implementation.	Secretariat	15/09/2023	Cabinet information Paper was prepared pending Cabinet review.
7.2 b)	Prepare a Cabinet Memorandum to capture the issues raised by each constituency within the MSG.	Secretariat	After the validation exercise	Pending.
	Prepare a statement on EITI for inclusion in the Budget Strategy for FY 2024/2025.	Secretariat	12/09/2023	Done. Statement sent to MOPPED on 4 th September 2023.
7.2 c)	Adopt the Work Plan FY 2023/2024 subject to the amendments provided during the meeting.	Secretariat	31/08/2023	Done. Revised work plan was shared with the MSG on Friday, 15 th September 2023.
7.2 d)	Share the Validation Schedule for members to include in their calendars accordingly.	Secretariat	15/09/2023	Done. The validation schedule was shared with the MSG on Friday, 15 th September 2023.
7.2 e)	Prepare and distribute a comprehensive list of Stakeholders expected to be engaged during the validation process.	Secretariat	Next MSG	List to be distributed at the 29 th MSG Meeting for deliberation.
7.2 f)	Engage with various institutions to provide feedback on the Gaps Analysis Report.	Secretariat	Continuous	This process is on-going.
7.2 g)	Organize sensitization engagements to prepare institutions and stakeholders for the upcoming validation exercise.	Secretariat	After validation start date	Pending.
7.2 i)	MEMD representatives to follow up a meeting with the Minister on contract disclosure.	MEMD	15/10/2023	Pending.

Signed:  Robert Rugume

Date: 04/10/2023

Chair: 

Secretary/National Coordinator: _____

Date: 04/10/2023